

Urban Indigenous Housing and Wellness Coalition

Terms of Reference

VALUES AND OPERATING PRINCIPLES:

- Members and advisors of the Urban Indigenous Housing Dialogues agree to put aside respective goals for their individual society, agency, nation or association and wholeheartedly commit to collaborating on the priority needs of urban Indigenous people and families within the social determinants of health as they arise within the community and partners (not duplicating but enhancing services and organizational capacity)
- Speak with one voice to address the priority needs of urban Indigenous people applying a lens of cultural safety, humility and diversity
- Use a process of consensus for providing advice or when needed to make decisions (see Appendix A for definition of consensus)
- Operate from an inclusive, participatory, transparent and respectful basis in evaluating, planning, and implementing actions to address the requirements for a healthy and vibrant urban Indigenous community
- Align effort with partners values, principles and mandates
- Identify and advocate from member and advisors' perspectives for selective projects that address gaps along the continuum of social determinants of health targeting full spectrum of age and urban Indigenous population groups

MEMBERS:

Members will be comprised of representatives of First Nations, Inuit and Métis people and a diverse cross section of people and organizations including, but not limited to:

- Indigenous groups (Friendship Centres, and non-profit societies)
- Not for profit service provider organizations
- Faith Groups
- Health Agencies
- Community Groups

Organizations will be asked to appoint one representative. Member organizations may send an alternate to a meeting in the absence of the appointed representative. Member organizations may be added at any time by consensus of the group.

Partner Organizations:

Partner organizations and individuals without voting rights, may include, but are not limited to:

- City of Campbell River
- Strathcona Regional District supported by the Strathcona Community Health Network coordinator

- Government Agencies (e.g. Vancouver Island Regional Library, BC Housing, Island Health, First Nations Health Authority, Social Development, Ministry of Child and Family Development)
- RCMP
- Community Service Clubs
- Chamber of commerce, Business Improvement Association

LEADERSHIP TEAM:

Core team of 2 co-chairs, and minimum 3 to maximum of 5 representatives from members. The team will be supported by the project coordinator.

Membership of the leadership team will be reviewed on an annual basis in September always ensuring a continuity of leadership team members.

The role of the Leadership Team will be to coordinate engagement and bring items for discussion forward to the members.

Action Team/Sub – Committees

Action teams and/or temporary-short term sub committees may be established for specific priorities of urban Indigenous people and families. Subcommittees bring forward recommendations to larger group.

MEETING PROCEDURES:

- The Urban Indigenous Housing and Wellness Coalition shall meet monthly.
- Special meetings shall be at the call of the Leadership Team or at the request of any three Members
- Decisions will be made by consensus of the Members at a meeting.
- Quorum will be determined by majority of leadership team
- Partner organizations and individuals may participate in meeting discussions but are not involved in decision making.

CONFIDENTIALITY:

- Where any Member wishes to raise and/or discuss confidential information, it is the responsibility of that Member to advise other Members and Partners that the information is to be treated as confidential.
- Members and Partners agree not to divulge any and all confidential information.

CONFLICT OF INTEREST:

- Members and Partners must declare interest or conflict of interest prior to meetings or as the situation arises (see definition of Conflict of Interest in Appendix A)

APPENDIX A: DEFINITIONS

1. Consensus Decision Making -Consensus decision making is defined as, when the member “can live with” the decision of the group. A clear and common understanding of the issues is achieved by each member having the opportunity to express their opinion and for hearing the rationale and concerns of all the other members. Disagreements need to be based on fact and those not in favor of a decision must be willing to work with the group to develop a compromise. Quorum
2. CONFLICT OF INTEREST: (Source: <http://www.businessdictionary.com/definition/conflict-of-interest.html>) A situation that has the potential to undermine the impartiality of a person because of the possibility of a clash between the person's self-interest and professional interest or public interest.
3. PARTNER ORGANIZATION:
4. MEMBER:

This is a living document to be reviewed annually or as decided by members.